

## Purpose of SET-BC Classroom Based Projects

To support classroom teachers along with school based teams in supporting students in personalized learning strategies and resources that utilize technologies to meaningfully include all students in the classroom environment and provide access to the curriculum.

We invite classroom teachers along with school based teams to apply for consultation, training, and technology support for **curricular based** projects that explore the use of assistive technologies to realize students' learning goals. Funding for these projects is limited and those applying for support should consider the following guidelines when completing the SET-BC project proposal form below.

## Focus

We invite applications that will focus on one or more of the following:

- Encourage students to meaningfully reflect on their learning and allow them to expand their knowledge base and skill set through digital portfolios
- Promote the writing process and/or reading comprehension
- Encourage inquiry based learning
- Support transition planning

## Guidelines for Projects

Projects must:

- include at least 2-3 students with identified learning needs.
- include current SET-BC technologies or technologies currently being considered for the loan bank – additional technologies, if needed, will also be considered depending on project.
- be based on student curricular goals, activities and/or outcomes that can be met, for the most part, in the classroom environment and during this school year.
- include a description of the final curricular project outcome(s).
- include permission to freely share project outcome(s) including student photos/videos, examples of work, staff interviews and so on, depending on the project.
- include a description of the general support and technology needed to complete the project. SET-BC is interested in working in partnership with the classroom or school and can only approve projects that have support from the local School Authority.
- provide evidence that by completing the project, school capacity for using technology to support personalized learning is developed.
- be supported by school administration and school based team.

Projects may:

- include other students, in addition to the SET-BC student participant(s).
- include other technologies commonly available in schools (e.g., PowerPoint, digital cameras, video recorders, etc.).
- include a variety of project outcomes (e.g., lesson plan examples featuring technology integration, student videos documenting project development and outcome, video interviews with team members describing project, web-based resource highlighting project strategies and resources).

Examples of current SET-BC Classroom-Based Projects can be found on the following website:

<https://www.setbc.org/classroom-technology-projects/>

**Deadline: Sept. 14, 2018**

Project Title:				
School:		School Authority:		
Key Contact:		Title / Role:		
Phone #:		Email:		
School Principal		Teacher /Coordinator		
School IT Contact/Resource Person				
Name:		Name:		
Email:		Email:		
Project Participants:				
<b>Class Profile</b> Grade: Number of students: Name of special needs students as reported on 1701 form (Categories A-H, K, P, Q, R):		<b>Team Profile:</b>		
		Name:	Role:	
<b>Model(s) of Collaboration</b>				
Which strategy/strategies of collaborative teaching will you pursue with your team?				
<input type="checkbox"/> Team Teaching	<input type="checkbox"/> Station Teaching	<input type="checkbox"/> Parallel Teaching	<input type="checkbox"/> One Teach, One Monitor	<input type="checkbox"/> One Teach, One Observe
Comments:				
Project Description:				
<b>Project Summary:</b> (What are your goals, objectives and purpose of this project? What is the inquiry question you hope to answer?)				

<p><b>Project Timeline:</b> (Outline your project highlights for the year)</p> <p>Jun. 2018: <i>Project screened and approved</i></p> <p>Sept. 2018: <i>Project Collaborative Action Planning (PCAP)</i>  <i>Equipment delivered</i></p> <p>Oct. 2018:</p> <p>Nov. 2018:</p> <p>Dec. 2018:</p> <p>Jan. 2019:</p> <p>Feb. 2019:</p> <p>Mar. 2019:</p> <p>Apr. 2019:</p> <p>May 2019:</p> <p>June 2019: <i>Final report due</i></p>	<p><b>Ongoing Tasks:</b></p> <p>(e.g., active participation in online community, online attendance at monthly team leader meetings, minimum of bi-weekly report on project progress to blog)</p>
<p><b>Action Plan:</b></p> <p>(Ongoing preparation and planning is necessary for meaningful technology integration. How might you ensure that you maintain focus?)</p>	
<p><b>Final Project Outcome(s):</b></p> <p>(What are the anticipated outcome(s) for your students' learning? For your teaching practice?)</p>	
<p><b>Project Evaluation:</b></p> <p>(How will you know you are successful? What might success look/sound like? What evidence will you collect? How will you share project outcomes with other schools?)</p>	

### Project Support Request

Please describe anticipated technology needed to meet your project goals.

### School Contribution

Please describe your school contribution that will be committed to this project (e.g., equipment, release time, etc.)

- Release time for team
- Network access
- Printer and scanner access
- Power bars / extension cords
- Word processing software
- Antivirus software
- Educational software/apps
- Adapters (e.g., iPad to projector, etc.)
- Furniture (e.g., storage unit, stands, etc.)
- Facilities support (e.g. mounting of hardware, etc.)

- \_\_\_\_\_
- \_\_\_\_\_
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- \_\_\_\_\_
- \_\_\_\_\_

### Additional Information:

Describe how your project fits into current school initiatives (e.g., UDL, RTI, etc.), demographic of your school population, teaching philosophy, and anything else you'd like to share that we should consider for your application.

\_\_\_\_\_  
Principal (signature)

\_\_\_\_\_  
Principals' Name (please print)

\_\_\_\_\_  
Board Authority (signature)

\_\_\_\_\_  
Name and Position (please print)

Submit project proposals to:  
FISA BC at [info@fisabc.ca](mailto:info@fisabc.ca)

**DEADLINE:** Friday, September 14, 2018 at 3:00 pm (PST)

**What happens next?**

You will receive an email confirmation that your project proposal has been received and will be screened by the Independent Schools Selection Team. Proposals will be reviewed after September 14, 2018. You will be contacted as to whether or not SET-BC is able to support your project.

If SET-BC is able to support your project for the coming school year, you will be sent a Service Agreement Form to be signed by the school administrator and board authority. If you are unable to obtain the signatures of the aforementioned individuals, we will be unable to proceed with your project. After the form has been completed, a teleconference will be arranged in late September/early October with your team to complete a Project Collaborative Action Plan. The teleconference will help SET-BC to determine the specific support that will be provided for your project.

If you have any questions about SET-BC projects, please contact SET-BC by email at [projects@setbc.org](mailto:projects@setbc.org).