



Feeding Futures School Food Program: Independent Schools

School food programs play an important role in providing students with stigma-free access to healthy, local food. Nourishing students at school not only helps them achieve better learning outcomes but also furthers connection with their school, peers, and community. For some students, food at school is an important part of their daily nutritional needs.

Through Budget 2023, the Province is investing \$214 million over three years for districts and schools, including \$12.2 million for independent schools, throughout B.C. to create or expand local food programs to support students experiencing food insecurity. \$4.5 million is being made available for eligible Group 1, 2, and 3 independent schools in the 2023/24 School Year.

To support Feeding Futures School Food Programs administration, the Ministry of Education and Childcare is partnering with the Federation of Independent School Associations in British Columbia to provide administrative support and to provide advice and expertise to independent schools.

Submission Instructions

Note - This Excel workbook has 6 tabs / worksheets. Schools are required to fill in tabs 4, 5 and 6 (tab 6 will lead to an online survey)

1	Deadline:	Applications must be submitted by October 9, 2023.
2	Send to:	Send applications to the following email address: rocio@fisabc.ca
3	Parts of Application:	<p>The application consists of 3 parts. All parts must be finished and submitted for the application to be complete.</p> <p>Part I - Application Form (Tab 4 within this Excel Workbook)</p> <p>Part II: Spending Plan (Tab 5 within this Excel Workbook)</p> <p>Part III: Feeding Futures Online Survey (not included in this Excel Workbook; complete online at: [LINK])</p>
4	What/How to submit:	<p><u>Parts 1 and 2: Excel Workbook</u></p> <p>i. Complete Part 1 and Part 2 of this workbook.</p> <p>ii. Save and rename this Excel file as "SCHOOL NAME - MINCODE - Feeding Futures Application - SY2023-24"</p> <p>iii. Attach the renamed / saved file to an email also entitled "SCHOOL NAME - MINCODE - Feeding Futures Application - SY2023-24"</p> <p>iv. Send the email and Excel file attachment to FISABC's Feeding Futures Coordinator, Ms. Rocio Montegro: rocio@fisabc.ca</p> <p><u>Part 3 - Online Survey</u></p> <p>i. Fill in the online survey and click "submit" once complete.</p>
5	Submitted by:	Applications must be submitted by the school's administration; this ensures school administration is aware of and supportive of the application.
6	Questions:	Send questions you may have about the Feeding Futures application process to FISABC's Feeding Futures Coordinator: rocio@fisabc.ca

Key Information

<p>Eligible Schools:</p>	<p>Group 1, 2 and 3 independent schools are eligible to apply for Feeding Futures funding. The amount of funding for which a school is eligible is determined by a funding model.</p> <p>To be eligible for funding, a minimum of 5% of the students enrolled at a school must be assessed by the funding model as potentially needing support.</p>
<p>Ineligible Schools:</p>	<ul style="list-style-type: none">* <u>Group 2 First Nations Independent Schools</u>: For the purpose of this initiative, First Nation schools, including First Nation Independent Schools, will be funded by Indigenous Services Canada and are asked not to apply for Feeding Futures Independent School funding* <u>Group 4 Independent Schools</u>: As these schools predominantly serve non-resident students, they are not eligible.* <u>Independent Schools in their the first year of operation</u>: the funding model cannot assess need until after the first year of operation. These schools may be eligible to apply starting in their second year of operation.* <u>Independent schools that do not meet the minimum threshold requirement</u>, i.e., schools where the funding model assesses fewer than 5% of students as potentially needing support.
<p>The Funding Model:</p>	<p>The independent school Feeding Futures funding model builds on work done in 2022/23 for the allocation of Student and Family Affordability funding and assesses potential student need in Group 1, 2, and 3 independent schools. \$5,000 is the minimum grant for eligible schools. Schools with higher assessed need will receive larger grants.</p>

Notional Allocation, Final Grants	<p>Before the end of August 2023, FISABC will send eligible independent schools an email indicating the "Notional Allocation." If your school has not received an email indicating your notional allocation by this time, please follow up with FISABC's Feeding Futures Coordinator (rocio@fisabc.ca).</p> <p>The notional allocation is intended to help schools determine whether they wish to apply for Feeding Futures funding and to support schools in completing the Spending Plan (Part 2 of this application).</p> <p>The funding model calculates the notional allocation assuming that all eligible schools will apply for funding. Based on administration of the Student and Family Affordability Grants, the Ministry anticipates that not all independent schools will actually apply as some will likely determine they have sufficient internal resources to support students in need without the grant. Because of this, it is likely that schools' final grants could be larger than the notional allocation.</p> <p>Schools are asked to use Part 2 of this application (Spending Plan) to indicate if there is a maximum grant amount that the school could usefully expend in support of students potentially experiencing food insecurity. Final grant amounts produced by the funding model will not exceed maximum grant amounts as indicated by a school.</p> <p>FISABC will communicate final Feeding Futures Grants to schools in November.</p>
Grant Payments	<p>The Ministry of Education and Child Care will make grant payments directly to schools. The final grant amount will be broken into two grant payments for the 2023/24 school year (in alignment with governments fiscal years). The first payment will be made in November 2023. The second payment will be made in April 2024.</p>
Eligible Spending:	<p>Please see the "Eligible Spending" tab within this Excel Workbook.</p>
Role of FISABC and the FISABC Feeding Futures Coordinator	<p>FISABC is collaborating with the Ministry of Education and Child Care and will be supporting administration of the Feeding Futures program in independent schools. As part of this collaboration, The Ministry of Education and Child Care is providing FISABC with a grant enabling FISABC to employ a Feeding Futures coordinator. The coordinator will be available to support independent schools with questions regarding school food programs, applications for Feeding Futures grants and school-level reporting.</p>
Privacy:	<p>Please do not include any personal information or third party personal information (e.g. talk about others) in your application. If personal information is inadvertently included, it will be deleted before it is stored.</p> <p>Defintion of Personal Information: https://www2.gov.bc.ca/gov/content/governments/services-for-government/information-management-technology/privacy/personal-information</p>
Information Retention:	<p>Information submitted through this application process will be retained by both the Ministry of Education and Child Care and the Federation of Independent School Associations in British Columbia for the purpose of better understanding school food programs in the independent school sector.</p>



Feeding Futures: Independent Schools - Eligible Expenditures SY2023/24

Note: As this is the first year of the Feeding Futures School Food Program, eligible spending criteria in year 1 are anticipated to change and evolve in year 2 and beyond as more is learned about the nature of school food program development, implementation and delivery.

Spending Eligibility: Food Procurement / Production

- * Must be towards the delivery of food programs to feed students who need it most (e.g., maintain current programs, increase number of students served, increase nutrition of food).
- * Spending may support Culinary Arts programs if the food produced by the program is provided to students in need.
- * Program delivery may include the procurement of third-party food service providers, or expansion of existing contracts.
- * Schools are encouraged to use nutritious and B.C. grown and/or processed food where possible.
- * Program delivery should be stigma-free, flexible, and respect student privacy.

Spending Eligibility: Staffing

- * The intention behind the grant is to support the provision of food to students experiencing food insecurity and the majority of funding should be expended on direct supports for students.
- * A small and reasonable percentage of a school's grant can be allocated to offset staffing costs directly associated with production or delivery of the school food program.

Spending Eligibility: Other Spending

- * Small appliances or equipment to prepare, store, cook and transport food from a school with a kitchen to another school (e.g., kitchen utensils, insulated containers, microwaves).
- * Continuity of Student and Family Affordability Funding (SFAF) supports that improve student food security (e.g., grocery store gift cards, food for weekends and school closures).



Part 1 - Feeding Futures Independent School Application Form - SY2023/24

1. Contact Details

Please enter contact information of applicant, in case we have questions about your responses. The application must be submitted by a school administrator.

Name:	
Title:	
Email:	
Telephone:	

3. School Name

Select the school's name and min-code from the drop down list	Select from Drop Down
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4. Checklist

Please confirm this application also includes:

Part 2 - Spending Plan	Select from Drop Down Menu
Part 3 - Feeding Futures Survey (submitted via separate online survey)	Select from Drop Down Menu

5. Requested Allocation

This cell will automatically display the amount you entered from question 1.3 of your spending plan

5.1 Requested Base Grant (excludes any requested top up funding)	\$	-
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5. School Declarations

The school principal / head of school confirms that:	
i. The school is applying for Feeding Futures Funding	Select from Drop Down Menu
ii. The school will spend funds in alignment with eligible spending criteria.	Select from Drop Down Menu

iii. Information provided in this information is complete and accurate.	Select from Drop Down Menu
iv. Interim (if required) and final reporting on spending will be submitted on time.	Select from Drop Down Menu
v. The school authority is aware of and supportive of the school's application for funding	Select from Drop Down Menu

End of Part 1 - Application



Part II - Feeding Futures Application - Spending Planning for SY 2023/24

**** PLEASE ROUND ALL SPENDING ESTIMATES IN THIS WORKSHEET TO THE NEAREST \$100.00 ****

Section 1: Preliminary Base Grant

1.1 Notional Allocation as communicated by FISABC

\$ -

1.2 Does your school have the capacity to spend the full notional allocation?

Select from Drop Down

A) If no - what funding amount (below the notional allocation) would your school request?

\$ -

1.3 Preliminary Base Grant

\$ -

Notes / Instructions

Enter dollar value of notional allocation (as communicated by FISABC). The notional allocation is produced by the funding model and based on assessed potential food insecurity within a school.

Select yes / no from the drop down.

Only answer if response to 1.2 is 'No'
Enter dollar amount (this will be less than notional allocation)

This cell automatically enters the notional allocation amount or, if the school cannot expend the full notional allocation, the lower amount (from Question 1.2A) is displayed.

Section 2: Potential Additional Grant Funding

2.1 Would your school wish to receive a top up to the preliminary base grant (1.3 above) if additional funds become available?

Select from Drop Down

A) If yes, are there potential capacity constraints within the school that would create a maximum grant amount the school could effectively use in support of its school food program?

Select from Drop Down

B) If yes, what is the maximum additional, potential grant funding (including notional allocation) your school could effectively utilize in support of school food programs?

\$ -

* Select yes / no from the drop down.
* Additional funds may be available depending on total school
* take of the program.

Select yes / no from the drop down.

* Only answer if response to both Question 2.1 and 2.1A is 'Yes'
* If there are potential capacity constraints within the school, enter the maximum, potential funding amount the school could effectively use in support of a school food program.
* This figure should be higher than the preliminary base grant.
* There is no guarantee that funds will be available to provide top up funding.
* If a dollar amount is entered here, it will be used to ensure the final grant does not exceed the school's capacity to effectively utilize funds.

Section 3: Other Funding Sources

3.1 Amount of funding for School Foods Program from other sources

\$ -

Enter dollar amount of available funding from sources other than the provincial Feeding Futures grant

3.2 Optional: Describe what other sources of funding are being used

Enter Text

Enter text (e.g., charitable organization, parent contributions, private donor, school tuition fees)

Section 4: Total Projected Budget

Budgeted spending on food programs (by June 30, 2024)

4.1 Projected Total Food Programs Budgeted Spending for SY 2023/24

\$0

This cell automatically adds values from questions 1.3 and 3.1. This represents the total amount of funding from the preliminary provincial base grant plus funding from other sources.

Section 5: Projected Spending

Feeding Futures Year 1 (2023/24) Eligible Spending

Note: As this is the first year of the Feeding Futures School Food Program, eligible spending criteria in year 1 are anticipated to change and evolve in year 2 and beyond as more is learned about the nature of school food program development, implementation and delivery.

Spending Eligibility: Food Procurement / Production

- * Must be towards the delivery of food programs to feed students who need it most (e.g., maintain current programs, increase number of students served, increase nutrition of food)
- * Spending may support Culinary Arts programs if the food produced by the program is provided to students in need.
- * Program delivery may include the procurement of third-party food service providers, or expansion of existing contracts.
- * Schools are encouraged to use nutritious and B.C. grown and/or processed food where possible.
- * Program delivery should be stigma-free, flexible, and respect student privacy.

Spending Eligibility: Staffing

- * The intention behind the grant is to support the provision of food to students experiencing food insecurity and the majority of funding should be expended on direct supports for students.
- * A small and reasonable percentage of a school's grant can be allocated to offset staffing costs directly associated with production or delivery of the school food program.

Spending Eligibility: Other Spending

- * Small appliances or equipment to prepare, store, cook and transport food from a school with a kitchen to another school (e.g., kitchen utensils, insulated containers, microwaves)
- * Continuity of SFAF supports that improve student food security (e.g., grocery store gift cards, food for weekends and school closures).

Please carefully review eligible spending rules for food purchases

5.1 Projected Spending Summary

A) Projected total spending on food and food procurement	\$	-
B) Projected total spending related to offsetting staffing costs directly related to production or delivery of food programs	\$	-
C) Projected total cost of other spending	\$	-

*Provide your preliminary budget for School Foods Programs for the 2023/24 school year.
 *Projected spending should be equal to or greater than the total projected budget from item 4.1 above.
 *Your projected spending may include your any requested potential additional grant funding from Section 2.

5.2 Additional Detail - Food Partnerships and Production

Organization		
A) Food Provided through Third-party food Providers	1	4
	2	5
	3	6

List up to six organizations you intend to work with, e.g., caterers, First Nations, not-for-profit organizations, non-government organizations, etc.

Food Supplier		
B) Food Purchased and Provided using School Staff	1	4
	2	5
	3	6

List up to six food suppliers used for food prepared by school staff.

5.3 Additional Detail: Staffing

A) Percentage of FTE staff positions being supported	0%
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Enter the total FTE percentage of positions projected to be supported through the Feeding Futures grant.

5.4 Additional Detail: Other Related Expenditures

A) Supplies for the provision of food (e.g. small appliances)	\$	-	Description
B) Food Security (e.g., grocery store cards)	\$	-	
C) Other	\$	-	

Enter the projected total spending on both
 * supplies for the provision of food (e.g., small appliances) or food security (e.g., grocery store cards), AND
 * other projected spending that has not been captured elsewhere in this spending plan.

<p>5.5 Describe your planned school food program for the 2023/24 school year</p> <p>Enter text</p>	<p>Using the projected total budget amount from Section 4 (question 4. 1), describe your plans for your school food program in 2023/24. Please include</p> <ul style="list-style-type: none"> * a description of how your program will focus on providing food to the students who need it most in a stigma-free way * how food will be procured or provided * If food is being prepared at school, please describe where and how * If you require any equipment purchases, please describe * Planned expenditure of any potential additional grant funding as requested in Section 2 (in case additional, top-up funds become available)
<p>5.6 How will your school use your school meal program to support enrolled:</p> <p>(i) First Nations students living on reserve (in-community) who may be experiencing food insecurity?</p> <p>Enter text</p> <p>(ii) First Nations students living off reserve (out of community) who may be experiencing food insecurity?</p> <p>Enter text</p> <p>(iii) Other Indigenous students who may be experiencing food insecurity?</p> <p>Enter text</p>	<p>Please use this space to describe how your school food program will be used to support First Nations and other Indigenous students who may be experiencing food insecurity.</p> <p>Please state if your school does not currently enrol First Nations or other Indigenous students who may be experiencing food insecurity.</p> <p>If your school food program is intended to support a significant number of enrolled First Nations students, consider reaching out to the appropriate First Nation to determine whether the Nation wishes to conduct additional engagement on program delivery or design. If this is the case, please describe planned engagement efforts in Section 6: Community Engagement</p>
<p>5.7 Describe any actions you will be taking to increase purchasing of B.C. food (within food purchased by school staff directly and/or third party providers). The Province is encouraging schools to work toward a target of 30% B.C. food expenditures of total food expenditures.</p> <p>Enter text</p>	<p>This information is being collected to generate a more complete picture of school food programs in independent schools. School applications will not be assessed based on your response to this question.</p>
<p>5.8 Describe any actions you will be taking to increase the nutrition of food served to students.</p> <p>Enter text</p>	<p>This information is being collected to generate a more complete picture of school food programs in independent schools. School applications will not be assessed based on your response to this question.</p>
<p>5.9 Select the statement from the drop down menu below that best describes your capacity to track and report on B.C. food spends in the upcoming School Year?</p> <p>For Reference please see Feed BC Program Standards</p> <p>Select from Drop Down</p>	<p>This information is being collected to generate a more complete picture of school food programs in independent schools. School applications will not be assessed based on your response to this question.</p>

Section 6: Community Engagement

5.1 In the development, expansion or continuation of your school food program, do you plan to engage with parents, guardians, students, First Nations and/or other Indigenous groups, or other community groups?

Select from Drop Down

Select Yes or No from the Drop Down

5.2 If yes, please explain with whom and how.

Enter text

Please describe completed or planned engagement activities

End of Part 2 - Spending Plan



Part III - Feeding Futures Application - Online Survey

To finalize the application, schools are required to complete an online survey.

For school authorities with multiple schools, each school within the Authority is requested to complete a survey.

To understand the current state of school food programs within the sector and evaluate the impact of the funding, the survey looks at what - if any - school food initiatives or programs schools offered in the 2022/23 school year.

[LINK TO ONLINE SURVEY](#)

URL Address (in case issues with link)

<https://submit.digital.gov.bc.ca/app/form/submit?f=800f0897-438a-466b-aac8-dd6157c31bde>