

The procedure for application will involve the following:

- a. Please complete the application form and submit it to FISA BC. Apply for only **ONE** event per school.
- b. Documentation of projected costs, such as a pamphlet or quotation indicating current rate for performance, **MUST** accompany your application. **Please do not send in an application without documentation.**
- c. FISA BC will consider the application from a school as "received" on the date that **all of the necessary documentation has been received at the FISA BC office.**
- d. Applications will be received **until September 14, 2016, at 4:00 P.M. We regret that late applications will not be processed.**
- e. The school may book artists directly. FISA BC strongly urges schools to use the information regarding available artists on the ArtStarts in Schools website. There is a directory of recommended artists that can be selected by artist, discipline, and specialty: <http://artstarts.com/aotd>
Contact: *Art Starts in Schools*, 808 Richards Street, Vancouver, BC. V6B 3A7
Local Tel: (604) 336-0626 Toll Free: 1-855-292-7826 Fax: (604) 683-0501
E-mail: bookings@artstarts.com Website: www.artstarts.com
- f. FISA BC will notify schools of the approved grant amount as soon as possible (usually towards the end of December).
- g. Following the event, please submit actual receipts, or photocopies of invoices marked paid, to FISA BC in order for the school to receive the grant payment.
- h. When the grant is received, the school must submit a receipt to FISA BC.

*FISA BC thanks the BC Arts Council and the Province of BC
for their generosity in making these grants possible*



**"ARTISTS IN EDUCATION"
APPLICATION 2016-2017**

Submit application to FISA BC
(see contact information bottom of page)

DEADLINE: September 14, 2016 at 4:00 P.M.
Incomplete or late applications will not be processed

SCHOOL NAME _____ PHONE _____

ADDRESS _____ CITY _____ Postal Code _____

EVENT CO-ORDINATOR _____

OF STUDENTS INVOLVED _____ RANGE OF GRADES _____

DESCRIPTION OF EVENT PLANNED _____

(name the professional, performing theatre, music, visual or literary arts, dance, organization or person,
and state the educational merit, or relation to school curriculum):

BUDGET FOR EVENT

Documentation must be attached, i.e., brochure, pamphlet, etc., with price quotation, clearly showing how budgeted costs were established.

Please do not send in an application without documentation.

DATE OF EVENT AT THE SCHOOL: _____ BOOKED OR TENTATIVE? _____

A) ARTIST FEES

Cost of Artists' fees \$ _____ Grant requested: up to 70% for BC Artist fees \$ _____

-or - up to 40% for non-BC Canadian Artist fees \$ _____

It is understood that **proof of payment** (invoices marked paid, receipt, or copy of cancelled cheque) equaling the total cost is to be submitted to FISA BC following the event, before the grant provided by the B.C. Arts Council and the Province of BC will be made available to the school.

On behalf of the school:

Date

Signature of Principal

Please mail, email, or fax this application

to the FISA BC office WITH SUPPORTING DOCUMENTATION

MAIL: 4885 Saint John Paul II Way, Vancouver, BC V5Z 0G3

EMAIL: info@fisabc.ca FAX: 604-684-3163

*FISA BC thanks the BC Arts Council and the
Province of BC*

*for their generosity in making
these grants possible*